



BRADFELD PARISH COUNCIL

Bradfield Village Hall, The Street, Bradfield, Essex, CO11 2UU. Tel: 07851 760264

Email: clerk@bradfieldparishcouncil.org.uk

Minutes of the Full Council Meeting held in Bradfield Village Hall, The Street, Bradfield, CO11 2UU on

Tuesday 1st April 2025 at 7:30 pm.

Present:	Councillors Coley, Cunningham, Osbourne, Scott, Weal, and Webb
In the Chair:	Cllr Burton (Chairman)
Clerk:	Mrs Marie Snell
Also present:	1 member of the public, 0 member of the press Cllr Guglielmi (Essex County Council)

207/24 Apologies for Absence

Members **RESOLVED** to accept apologies from Cllr Gunter. Cllr Points was absent.

208/24 Members' Declaration of Interests

None

209/24 Minutes

Members **RESOLVED** that the Minutes of the Parish Council meeting held on the 4th March 2025 were approved as a correct record and signed by the Chairman.

210/24 Public Participation

None

211/24 Town Planning Applications as per Schedule Issued by Tendring District Council

Members considered the below schedule of applications:

25/00305/OUT West of Alicea Cottage Southern Side of Steam Mill Road Bradfield	Outline Planning Application (all matters reserved) - Erection of dwelling.	Cllr Coley felt a comment was necessary regarding what dwelling is being proposed, a suggestion for a bungalow to match in the street scene.
25/00346/NMA For information only Land adjacent Emsworth House Station Road Bradfield	Non Material Amendment to 23/00074/VOC - Rearrange east elevation window layout, remove window to utility room, remove basement, extension to west side of north elevation, and increased parapet height.	No comment

25/00382/FULHH Sunnyside Cansey Lane Bradfield	Householder Planning Application - Front porch.	No comment
25/00377/FULHH Glendoveer Wix Road Bradfield	Planning Application - Single storey front extension	No comment
25/00415/TCA Bradfield Place Harwich Road Bradfield	Trees in a Conservation Area Notification - T1 and T2, Oak trees - crown reduction of 2-3 metres. T3, Dead Sycamore tree - to be removed. T4, Acacia Tree - to be removed.	No comment

212/24 District and County Councillor Reports

Members noted the March report from Cllr Guglielmi, no updates were received from Cllr Ferguson other than the ongoing of the Local Government Reform (LGR). Cllr Guglielmi reported normal council business should be managed whilst the LGR discussions are taking place. Some questions have been raised externally regarding the involvement of Parish Councils in the LGR, once unitary councils are set up there will be some focus on parish councils and their role. Cllr Guglielmi expressed that Cllr Coley's response to the Local Plan Review was an excellent piece of work in response to the consultation.

213/24 Clerk's Report

Members noted the clerk's report.

214/24 Chairman's Report

Cllr Burton advised an extraordinary online meeting is to be held for TDALC to discuss the Local Plan Review, with three councillor invites per parish, this is to be held on Wednesday 23rd April 2025 at 6.00pm. Essex Playing Field Association representative offered how they can help with recreation grounds. Tendring District Council will no longer be carrying out playground inspections and BPC already instruct Playquip for inspections so is unaffected by this removal of service.

215/24 Working Group Reports

Members received updates from the following working groups:

- a. **Recreation Ground and Play Equipment Working Group** – The clerk advised that the climbing wall is due to be replaced on Friday 4th April. Cllr Webb queried the benches within the recreational ground and whether they are due to be replaced, with questions from the public if there are to be more benches. Members **RESOLVED** to close the working group.
- b. **War Memorial Working Group** – No further update. Cllr Coley offered a time frame would be beneficial in terms of understanding works and finances to be utilised, with an idea of two months and if no further update the parish council will review their involvement. Cllr Scott suggested to hold the matter open until the end of the next meeting of the DAC which is due to be held on 6th May 2025.

- c. **Village Hall Carpark Working Group** – The clerk advised of a quotation received from the Bradfield Rovers Football Club of £26,100. Cllr Coley suggested as a specification has not been agreed by the parish council yet, this should be achieved first. Cllr Weal offered that should lines be painted, more spaces would be found within the car park which would be a cheaper and better resolution to the problem. Cllr Burton requested that the clerk explore costings and obtain quotations for painting of the lines within the car park. Cllr Coley offered that following this further exploration to expansion if necessary could be explored.
- d. **VE-Day 80 Working Group** – Cllr Burton advised the union jack flags to be obtained are not specific to VE Day but that can be used again. Members **RESOLVED** to agree all expenditure of bunting at £29.99 and two VE Day 80 flags at cost of £74.66. Members discussed possible charities to donate funds raised at the Parish Council run event on 8th May 2025 and **RESOLVED** to donate funds to SSAFA, The Armed Forces Charity.

216/24 Amenities

- a. Members received update noting maintenance carried out, verge cut for one hour by Dave Childs.
- b. Members discussed the following works and **RESOLVED** to instruct for:
 - i. To plant flowers within the planters at Cansey Lane at the maximum cost of £50 by a resident volunteer. This includes the ongoing maintenance of the planters including watering.
 - ii. Tree quote to be deferred following query over trees already receiving works, to be explored and understood ready for re-discussion at next meeting.
 - iii. To request that the edging of the new pathways be looked at for possible seeding to promote grass growth.
- c. Members **RESOLVED** to agree the use of Bradfield Village Hall Carpark to accommodate external organisation event so long as there is space:
 - Saturday 12th April – 6.30pm to 9pm – Major reception in church to give thanks for the completion of the church spiral staircase
 - Friday 16th May – from 7pm – Cheese & Wine fundraising event in the church room
 - Sunday 29th June – 11am to 5pm – Gardens Open Day involving the Church and several gardens throughout the village and also the Mill Lane allotments.

Cllr Guglielmi raised point that Steam Mill Lane issues reported recently by Cllr Gunter has been escalated to Essex Highways for resolution.

217/24 Finance

- Members noted the monthly finance reports including monthly bank reconciliation figures.
- Members **RESOLVED** to approve payment of invoices received in accordance with the 2024/2025 budget.
- Emergency expenditure reported by the clerk that three new drain covers were required for safety at Bradfield Village Hall. The barrier to the car park has also been repaired.

218/24 Grapevine Magazine Donation

Members discussed offering a donation to the local membership and **RESOLVED** to donate £250 for the continuation of this worthy cause in the local community under S137 of the Local Government Act 1972. Cllr Scott offered that if the magazine could also be made digital this could reach further readers.

219/24 Housing needs Survey

Members discussed the distribution of the housing needs survey and agreed volunteers and routes within the village for this to be carried out from Thursday – Sunday.

220/24 Items from councillors to be added to the next agenda

Cllr Osbourne – Update requested from Essex County Council regarding the painting of yellow lines up Harwich Road, noted as junction protection. Cllr Burton offered of a resident asking of the same at Mill Road. Cllr Guglielmi offered that he will arrange for a representative will come and view the area, preferably at a busy time to understand the issues when there is heavy traffic. Cllr Guglielmi he will action this query and report back to Cllr Osbourne.

Cllr Coley – Under amenities, to look at the wild area within Recreation Ground with a view to seeing what can be done to promote biodiversity.

221/24 Date of Next Meeting

The next meeting of the council (Annual Parish Meeting and Annual Parish Council Meeting) is to be held on **Tuesday 6th May 2025 at 7.00pm at Bradfield Village Hall, The Street, Bradfield, CO11 2UU.**

The Chairman closed the meeting at 8.10pm.

Signed

Dated